

A RESOLUTION PROVIDING A MEMORANDUM OF AGREEMENT
BETWEEN THE LIONS OF DISTRICTS 5-SE AND 5 SW
OF THE STATE OF SOUTH DAKOTA
OF THE INTERNATIONAL ASSOCIATION OF LIONS CLUBS

WHEREAS, the Lions of Districts 5 SE and 5 SW are Districts in good standing with the International Association of Lions Clubs, and:

WHEREAS, each of these Districts has adopted individual Constitution and Bylaws governing the activities of each District, and:

WHEREAS, the Constitution and Bylaws of each district supersedes the State Constitution and Bylaws adopted February 6, 1982, and:

WHEREAS, the Lions of District 5 SE and 5 SW wish to continue in a spirit of cooperation regarding the Annual State Convention, the State trading pin and the subscription rates to the publication known as The South Dakota Lion,

BE IT RESOLVED THAT THE LIONS OF DISTRICTS 5-SE AND 5-SW HEREBY ADOPT THE FOLLOWING POLICIES IN THE FORM OF A MEMORANDUM OF AGREEMENT.

ARTICLE 1
STATE CONVENTION

Section 1: An annual convention of the Lions of District 5-SE and 5- SW of the State of South Dakota shall be held at a place selected at a previous State Convention provided, however, that the selection of a Convention site shall not be more than three (3) years in advance.

Section 2: The State Convention shall be held during the months of January or February at a time determined by the State Executive Committee.

Section 3: THE STATE EXECUTIVE COMMITTEE

- A. Committee Members: The State Executive Committee shall consist of the District Governors, their respective Cabinet Secretary-Treasurers and the Immediate Past District Governors of the Districts within the State of South Dakota.
- B. Duties: The State Executive Committee shall be responsible for the planning and supervision of all phases of the State Convention.
- C. Chairperson: The District Governor of the host District shall serve as Chairperson of the State Executive Committee. The prior host District Governor shall act as Vice Chairperson.
- D. Meetings: The State Executive Committee shall meet when called by its Chairperson or any two members of the Committee. Minutes shall be recorded and shall be included with the Cabinet minutes.

Section 4: BIDDING FOR THE STATE CONVENTION SITE

- A. Site Selection: The State Executive Committee or host District Governor Shall receive invitations in writing from clubs desiring to host the State Convention.
- B. Convention Site Suitability: The site selection for the State Convention must qualify as to be suitable as to location, room accommodations and capacity for dining and meeting room facilities as may be predetermined by the State Executive Committee.
- C. Bid Invitations: All invitations shall set forth such information as the State Executive Committee or host District Governor shall require and shall be delivered no later than sixty (60) days prior to the convening date of the State Convention at which they are voted upon.
- D. Procedure: The bids shall be presented and voted upon by the delegates. If no bids are presented, or in the event bids are not acceptable, the State Convention site shall be determined by the State Executive Committee.

Section 5: State Convention Site Selection

- A. Site Rotation: The site of the State Convention shall rotate annually between the Districts within South Dakota. This rotation may be changed only by the approval of a two-thirds (2/3) vote of the delegates present and voting at a State Convention.
- B. Normal Rotation: The rotating State Convention site shall be selected by a majority of the delegates present and voting at a regular State Convention.
- C. Ultimate Site Selection: The State Executive Committee shall retain and have power to change at any time, for good reason, a Convention site chosen at a previous Convention. No State Executive Committee member or any Convention Officer chosen shall incur any liability thereby to any Club or Club member or the District.

Section 6: STATE CONVENTION FUNDS

- A. Registration Fees: All expenses of the Annual State Lions Convention, Including meals, entertainment and other incidental charges, shall be paid only from registration fees collected by the host Club(s) from those in attendance.
- B. International Speaker Gift: This fund may be supplemented by a nominal amount from each District for a gift to an International guest Following approval by the State Executive Committee.
- C. Registration Fee Approval: The Convention registration fee shall be subject to prior approval by the State Executive Committee.
- D. Registration Fee Excess and Shortage: Any excess registration funds held by the host Club (s) shall be returned to the State Executive Committee for redistribution.
- E. Emergency Convention Fund: All excess registration funds are to be used by the State Executive Committee for the purpose of establishing and Emergency Convention Fund not to exceed \$7500.00. The State Executive Committee shall have the authority for the disbursement of that fund.
- F. Distribution of Excess Funds: The State Executive Committee shall return to the Districts any funds in excess of the Emergency Convention Fund, in proportion to the membership of the respective Districts as of December 31 of the current fiscal year. Likewise, should a convention shortage be in excess of the Emergency Convention Fund, all shortages shall be shared by the Districts according to the same formula.
- G. Convention Financial Report: The host Club (S) shall submit a summary financial report, showing income and expenditures of the Convention to the State Executive Committee within thirty (30) days following adjournment of the Convention. A detailed report shall follow within forty-five (45) days of adjournment.

- H. Official Report of the Convention: Within sixty (60) days after the close of the Convention and official report of the convention proceeding shall be:
- (1.) Mailed to Lions International and
 - (2.) each club in the District by the Cabinet Secretary-Treasurer or by publishing the official report in the The South Dakota Lion.

Section 7: STATE CONVENTION PROCEEDINGS

- A. Quorum: A majority of the registered delegates in attendance at a Convention session shall constitute a quorum at any session of the Convention.
- B. Voting Eligibility: Each chartered Club, in good standing with Lions International and the District, shall be represented by one or more delegates at the Conventions, and shall be entitled in each such Convention to one voting delegate and one alternate for each ten (10) members or major fraction thereof, major fraction being five (5) members.
- C. Eligible Voters: The number of members of a Club shall be determined as shown by the records of the International Office on the first day of the last month preceding the month during the Convention is held.
- D. Voting Rights: Each certified delegate present in person may cast one vote only on each issue to be voted upon by the members of the Convention.
- E. Majority Vote: Unless otherwise specified the affirmative vote of a majority of delegates voting on any question shall be the Act of the Convention.
- F. Sergeant-at-arms: A Convention Sergeant-at-arms may be appointed by the host District Governor.
- G. Parliamentarian: The Chairperson of the Constitution and Bylaws Committee of the host District Cabinet shall act as the Convention Parliamentarian. If this person is not available at the State Convention, the Parliamentarian shall be appointed by the host District Governor.

- H. The State Executive Committee shall arrange the Order of Business for the State convention, and the same shall be the order of the day for all sessions.
- I. Rules of Order: Except as otherwise specifically provided in the Rules of Procedure adopted for a meeting, all questions of Order and Procedure of the Convention shall be determined by Robert's Rules of Order, newly revised.

Section 8: HOST CLUB(S) PROJECTS

Only the Host Club (s) will be permitted to conduct one (1) fund raising project.

ARTICLE II

STATE PUBLICATION

- Section 1: A. THE SOUTH DAKOTA LION PUBLICATION: The Lions Clubs of South Dakota, Districts 5 SE and 5 SW, shall publish a newsletter or bulletin Monthly, "The South Dakota Lions" featuring:
1. Lion Projects and activities;
 2. Lioness projects and activities;
 3. A monthly new column or newsletter contributed by each District Governor within the State of South Dakota;
 4. Articles from the personnel of the South Dakota Sight and Service Foundation and the South Dakota Lions Eye Bank;
 5. Minutes of the Sight and Service Board and articles the Board might direct the Executive-Secretary of the Foundation to publish, e.g., list of bequest and gifts, etc.
- B. PAYMENT FOR NEWSLETTER: The South Dakota Lion shall be subsidized by a monthly fee from each District according to its proportionate share of the full cost of Publication based on membership. The subsidy paid to each District Governor by Lions Clubs International for the purposes of distributing a monthly newsletter shall be applied toward this monthly fee, through their respective district.

ARTICLE III

THE SOUTH DAKOTA STATE LIONS TRADING PIN

Section 1: There shall be one official South Dakota State Lions Pin.

Section 2: A pin designer shall be appointed by the District Governors Elect as soon after Their election as is practical, but no later than by the time of the Multiple District 5 Conventions. (These District Governors Elect will be together at State Convention, March Council of Governors Meeting, Multiple District 5 Convention, October Council of Governors Meeting, and Sight and Service Board Meetings.)

Section 3: The pin designer will design the pin with input by the District Governors. The designer's specific responsibilities are:

- a. Design a pin as approved by all District Governors of South Dakota.
- b. Secure samples and bids from no less than three companies.
- c. Present these samples and bids to the District Governors.

Section 4: All ordering, financing and accountability will be through the District Cabinets, with the responsibility rotating annually between the two District Cabinets. The Responsible District Cabinet shall be defined as the host District for the Annual State Convention.

- a. The Responsible District Cabinet shall provide a financial report for the consideration at each of the quarterly cabinet meetings for each District.
- b. The District Governors shall have the only signing authority for pin orders.

ARTICLE IV

AMENDMENTS

Section 1. This memorandum may be amended only at the Annual State Convention Provided that the following provisions are met:

- A. That the proposed amendment is distributed in writing to each club in the state of South Dakota at least 30 days prior to the convening date of Annual State Convention or is published in The South Dakota Lion for two consecutive months prior to the Annual State Convention and that notice be given that it will be voted upon at said convention,
- B. That each District Cabinet in the State of South Dakota having considered the amendment provide a endorsement of said amendment,
- C. That at least 2/3's of the eligible voting delegates attending the Annual State Convention are present at the session of the Convention in which the amendment is to be considered, and
- D. That 2/3's of the eligible voting delegates at said session provide an affirmative vote for said amendment.

ARTICLE V

EFFECTIVE DATE

- A. This memorandum of agreement shall take effect at the close of the 1994 Annual State Lions Club Convention.